

# CLIA Waiver Application - Where to Send

For the nurses and counselors of Georgia's HIV Early Intervention Services Program.

The HIV EIS program is managed by Imagine Hope, Inc.  
on behalf of DBHDD/Office of Addictive Diseases

The information below pertains to laboratories operating in the state of Georgia only.

## Where to send your CLIA Waiver application

Department of Community Health  
Healthcare Facility Regulation Division  
Diagnostic Services Unit / CLIA  
2 Peachtree Street, NW  
Suite 31-447  
Atlanta, Georgia 30303-3142  
Contact: Tiffany Clegg, CLIA Program Assistant  
Phone: 404.657.5558

## Fee - Send No Money with Application

Your new waiver will be in effect for 2 years; there is a biennial fee of \$150.  
Please send no money with your application. CLIA will send you a bill.

## If Your Agency Has Multiple Sites

As government labs engaged in limited public health testing, HIV EIS counselors working for a single Community Service Board (CSB) may operate labs at multiple sites within the CSB.

## Renewing Your CLIA Waiver

Do not send money to 2 Peachtree  
Once you are in the system, you should receive a renewal fee coupon every 2 years.  
Your coupon should arrive by U.S. mail about 6 months prior to the expiration date.

## If Your Waiver is About to Expire

You may send a check for \$150 without a coupon.  
Make the check out to CLIA Laboratory Program  
Enter your CLIA ID # on the check.  
Mail to: CLIA Laboratory Program, P.O. Box 70948, Charlotte, NC 28272-0948

## Questions?

Contact Imagine Hope:  
[info@imaginehope.com](mailto:info@imaginehope.com)